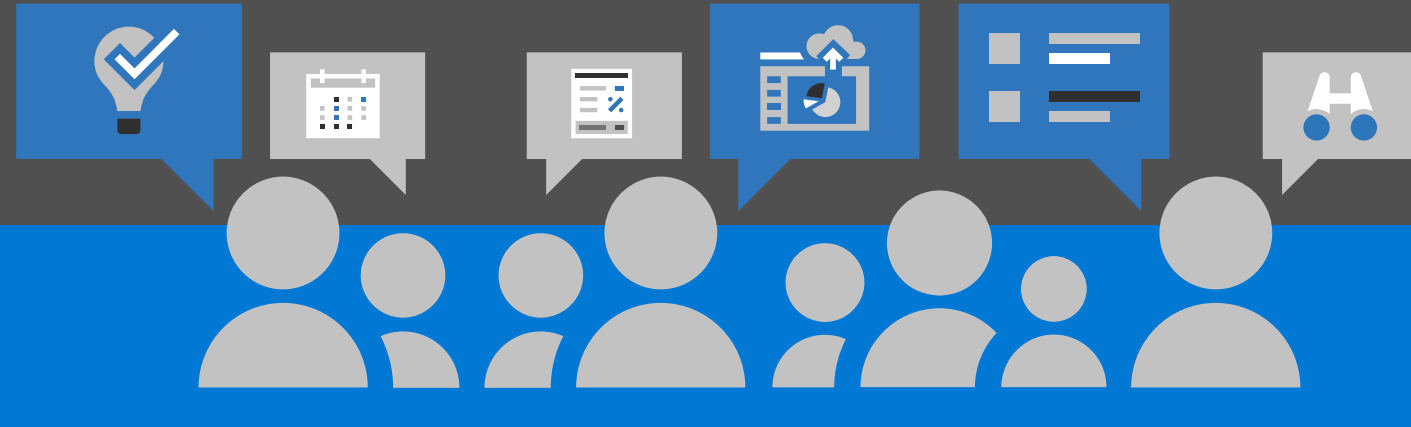


# Improve productivity with Windows and Office

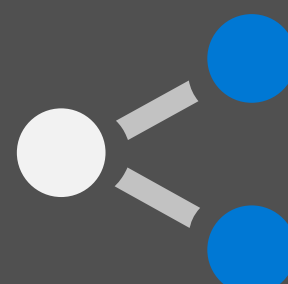


Collaborate in real time and leverage the intelligence of the cloud with the latest from Windows 10 and Office 365.



**61%** of employees believe effective business tools allow them to offer faster service according to BCG.<sup>1</sup>

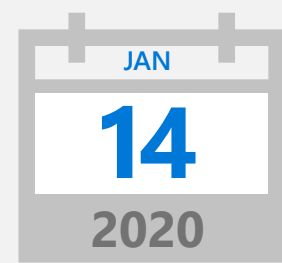
**50%** increase in time spent collaborating with other information workers according to Forbes.<sup>2</sup>



**35%** of knowledge workers still collaborate on documents using email.<sup>3</sup>

## End of support is here!

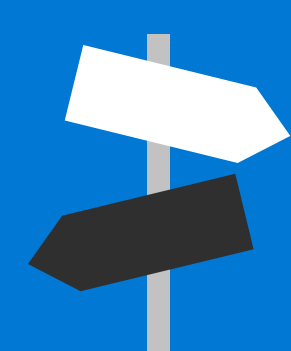
When Windows 7 and Office 2010 reach end of support, they will continue to work but new security and feature updates will end.



As of January 14, 2020, security updates and support for PCs running Windows 7 will no longer be provided.



Extended support for Office 2010 will end on October 13, 2020.



### What does this mean for me?

Disorganized collaboration, file sharing, and decision making means lost productivity.

## Work better together—from any location:



### Streamline collaboration

Integrate team chats, meetings, and files in one place to increase productivity. Enable employees to share and communicate with flexible tools that go where your company's teams go.



### Improve performance

Gain instantaneous analysis from intelligent services like Editor, Designer, and Smart Lookup with capabilities built into Office 365. Give users the easy, collaborative experiences they want with access to the latest intelligent AI technologies.



### Enable work from almost anywhere, on any device

Provide secure remote access to employees working from personal devices. Stay in control of your organization's devices while delivering rich capabilities across PC and mobile.

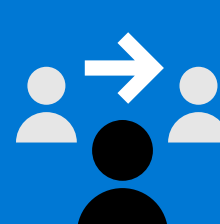
## Proof points



**4 hours** per week are saved by information workers through improved collaboration and information sharing.<sup>4</sup>



**6x** as many small businesses agree that dynamic team structures will become the norm (versus disagree).<sup>5</sup>



**17.7%** improvement of time-to-decision made by decision makers.<sup>4</sup>

**Start improving your productivity today and get modern with Microsoft, using these resources:**

- [Office 365](#)
- [Windows 10](#)
- [Modern Desktop](#)
- [Move to the cloud](#)
- [Start now](#)
- [Upgrade your devices](#)

<sup>1</sup> The Boston Consulting Group, "The Mobile Revolution: How Mobile Technologies Drive A Trillion-Dollar Impact," January 2015  
<sup>2</sup> Forbes, "New Study Finds That Collaboration Drives Workplace Performance," 2017  
<sup>3</sup> TECHanalysis Research, "Workplace of the Future: Progress, But Slowly," 2017  
<sup>4</sup> Forrester, "The Total Economic Impact™ of Microsoft Teams," 2019  
<sup>5</sup> Upwork, Future Workforce Small Business Report, 2018